

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Plan Year 2013 focused on four major activities: Acquire land to increase affordable housing for rent; the Community Grant program which is part of a competitive and/or informal process (appropriate projects may be located anywhere providing the beneficiaries are LMI residents of Coeur d'Alene); Improvement to the City's sidewalks; and the Emergency Minor Repair and Accessibility Program to assist LMI homeowners with safety and sanitation issues. Our extremely popular Emergency Minor Home Repair & Accessibility Program (EMRAP) is designed to help low-to-moderate income homeowners correct building conditions that threaten the health and safety, or the soundness of their home. Seventeen projects have been completed and closed in Plan Year 2013. The City's entitlement allocation of \$297,298 for PY 2013 is not large enough to fund substantial housing projects or rehabilitation on a neighborhood size scale. The City is focusing on partnerships and collaborations where their modest funding, may tip the balance toward a successful project. The City of Coeur d'Alene remains committed to supporting and promoting activities and programs that benefit LMI residents as well as all our citizens. The City advocates education and outreach to create a strong, involved, and aware populous who want to participate in community improvement. The City hopes for continued growth of the Entitlement Program with widespread benefits through increased participation from stakeholders, innovative proposals, and public enthusiasm.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
1-Increase For Sale Affordable Housing	Affordable Housing	CDBG: \$0	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	2	1	50.00%		0	
1-Increase For Sale Affordable Housing	Affordable Housing	CDBG: \$0	Homeowner Housing Added	Household Housing Unit		0		1	0	0.00%
2-Increase Affordable Rental Housing	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$106833	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	20	7	35.00%		0	
2-Increase Affordable Rental Housing	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$106833	Other	Other		0		7	7	100.00%
3-Sidewalk Accessibility	Non-Housing Community Development	CDBG: \$25000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	400	40.00%	333	400	120.12%

4-Neighborhood Revitalization	Non-Housing Community Development	CDBG: \$50573	Homeowner Housing Rehabilitated	Household Housing Unit	30	35	116.67%	8	17	212.50%
5-Economic Development	Non-Homeless Special Needs	CDBG: \$0	Jobs created/retained	Jobs		0		0	0	
5-Economic Development	Non-Homeless Special Needs	CDBG: \$0	Businesses assisted	Businesses Assisted	1	0	0.00%	0	0	
6-Public Service	Non-Homeless Special Needs	CDBG: \$66112	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted		0		1	0	0.00%
6-Public Service	Non-Homeless Special Needs	CDBG: \$66112	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	25	0	0.00%		0	

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

For PY 2013 the City received a higher allocation for funding than originally reported in the 2013 Annual Action Plan. Due to the increase a substantial amendment was completed in November 2013 which also included the awards to St. Vincent de Paul and Trinity Group Homes for the Community Opportunity Grants Program. The substantial amendment also included an increase to the EMRAP program. The City's main focus is to benefit their LMI citizens. This year 83.7% of the allocated funds were used to benefit LMI residents of the City.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA
White	17	0	0
Black or African American	0	0	0
Asian	0	0	0
American Indian or American Native	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
Hispanic	0	0	0
Not Hispanic	17	0	0
Total	17	0	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Due to an IDIS system malfunction the racial and ethnic data is not carrying forward to the above-listed chart. The figure above was entered into this document manually.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Expected Amount Available	Actual Amount Expended Program Year X
CDBG		1,215,000	179,285

Table 3 – Resources Made Available

Narrative

The City has drawn down additional funds for PY 2013 in the amount of \$40,298.81 not accounted for in the Actual Amount Expended Program Year 2013 due to those request being completed after 3/31/2014. The City of Coeur d'Alene receives no federal funding in addition to CDBG for housing and non-housing community development and there are no matching requirements for the City's CDBG program.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

City program planning is focused toward the number of persons that can be helped, and identifying projects that will produce the best benefit for the investment, rather than being geographically focused.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Coeur d'Alene does not require a match for projects under the Community Grant Opportunity Program, or for those projects initiated through the City's open door policy. Only projects that demonstrate a complete and reasonable budget are considered for funding. St. Vincent de Paul did receive a \$48,000 grant from Mountain West Bank to help with the expansion of their Community Kitchen Project. Trinity Group Homes, Inc. will leverage funds if they need to, however this amount will not exceed \$2,000. The City uses their own force account for the sidewalks project and during this program year they paid out \$26,693.00 as leverage to the Harrison sidewalks project. St. Vincent de Paul leases and manages the 106 Homestead Avenue 7-Unit LIHTC apartment facility owned by the City. This property was purchased by the City using CDBG funds over a 4 year period with the final payment made using PY 2013 CDBG funds. Right now there are no projects currently identified that would require the use of public lands, the City is always open to potential projects and partnerships they may use public lands for the benefit of their LMI citizens.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
City Sidewalks	July/August 2013					26,693		26,693

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Dollar Amount						

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired	0	0

Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	19	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	19	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	4	3
Number of households supported through Rehab of Existing Units	8	17
Number of households supported through Acquisition of Existing Units	7	7
Total	19	27

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The non-homeless Actual goal number will be realized in PY 2014. The Community Opportunity Grants for St. Vincent de Paul and Trinity Group Homes, Inc. were awarded late in the program year and therefore these projects did not begin until PY 2014. All goals will be achieved and reported on the CAPER report for PY 2014. Habitat for Humanity was expected to have their fourth and final home occupied during the summer of 2013, however the individual that was set to receive that final home dropped out of the program and they are having difficulties finding a suitable tenant for this small two bedroom home. The next few available candidates for home ownership through their program are families with 3 or more kids. Habitat for Humanity is looking into the possibility of putting the home up for sale to a LMI qualified individual and that process is still on-going.

Discuss how these outcomes will impact future annual action plans.

The City feels that we are currently on target to achieve our goals for PY 2013 funding and will continue to focus on our long term goals as set in our 2013-2017 Consolidated Plan and our PY 2014 Annual Action Plan.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	8	10,958
Low-income	4	2,364
Moderate-income	5	198
Total	17	13,520

Table 13 – Number of Persons Served

Narrative Information

Due to the City's relatively small CDBG funding allocation, the main focus for use of these funds is our City's LMI population. All work completed using CDBG funds are for the benefit of LMI residents with the exception of our administrative cost. The city's average over the last six years is 82% of all CDBG funding received is used to benefit our LMI.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City has worked closely with local organizations such as St. Vincent de Paul, North Idaho Housing Coalition, IHFA, the Region 1 Homeless Coalition (Continuum of Care), and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow. The City's CDBG Administrator attends the monthly Region 1 Homeless Coalition Meeting as well as the quarterly IHFA Housing Roundtable meetings. All of these agencies are invited to apply for CDBG Community Opportunity Grants. Two agencies that are members of the Continuum of Care were awarded grants from the City for PY 2013 (St. Vincent de Paul and Trinity Group Homes, Inc.).

Addressing the emergency shelter and transitional housing needs of homeless persons

The City receives no funding beyond their CDBG Entitlement for homelessness activities. St. Vincent de Paul North Idaho distributes McKinney-Vento funding through the Supportive Housing Program (SHP), Shelter Plus Care Program (S+C) and Emergency Solutions Grant Program (ESG). Additionally, St. Vincent de Paul operates a project called Angel Arms that provides funding for 10 single unit apartments for chronically homeless individuals. The program also provides intensive weekly case management, which begins with a self-sufficiency plan that includes job training services, substance abuse counseling, Life Skills classes, parenting classes, financial literacy classes, etc. Other available emergency shelters include the Children's Village, St. Vincent de Paul Woman's Shelter, St. Vincent de Paul Men's Shelter, St. Pius Church, Idaho Violence Prevention Center (Women's Center) and the OASIS Post Falls Police Department, a county wide emergency shelter located outside of Coeur d'Alene. Together these shelters provide beds to 68 people in need of housing. Realistically, homelessness is a chronic problem and will never be totally eliminated. Some barriers to ending homelessness such as poor and non-existent housing stock and lack of jobs can be addressed by local governments, though correcting those problems are not quick or easy fixes.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Ten Year Plan to End Homelessness describes the following approaches to combat homelessness in

the Coeur d'Alene area: 1. Develop better data collection and coordination of agency efforts. 2. Identify and increase the inventory of available affordable housing stock. 3. Improve economic development opportunities and coordinate the response among local governments. 4. Deploy the Housing First model for Permanent Supportive Housing. 5. Create a One-Stop-Shop to end the practice of having individuals who are struggling and have no transportation, from being moved from one agency (and location) to the next when seeking services. 6. Increase community awareness to draw new and concerned voices to the table to help win the battle against homelessness. The H.E.L.P. Center is an excellent start to transitioning people to independence. An innovative partnership lead by St. Vincent de Paul provides office space and basic operating functions in a "one stop shop" so that LMI persons can make inquiries and receive services from employment searches to housing assistance to basic health care with various organizations represented on site. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process, to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is on-going and flexible (within the confines of established regulations) as possible to address the conditions and circumstances adherent to Coeur d'Alene.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Barriers created or exacerbated by the homeless individuals are varied, as are the methods to mitigate those barriers. Lack of education, job training, and financial management skills can be provided through government-funded programs; the success of those efforts is unpredictable and not always permanent, and depends on a certain level of commitment by the homeless individual. Barriers involving health and mental health issues require different, and often more expensive resources, and a greater commitment to change by the homeless person. With more resources being cut from the state budget, it is harder for local service organizations to continue to serve this population. Plans and programs can provide resources, encouragement, even a system of rewards or punishments, but no one solution will work for everyone. The City and other partners in the Ten Year Plan to End Homelessness will concentrate their efforts on helping as many persons as possible, using all resources at their disposal. The City does not currently have a discharge policy or have direct responsibility for discharge planning and protocols for persons leaving publicly funded institutions or health care systems. These responsibilities are handled at the State level directly through the Department of Corrections and Health and Welfare for persons still enrolled in their systems as they are required to find suitable housing before discharge.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Idaho Housing and Finance Association (IHFA) serves the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. IHFA has an established system for providing service, which is well received within the region. IHFA administers the Section 8 program in the City of Coeur d'Alene. During 2013 IHFA put approximately \$2,672,075 into Region One for project-based Section 8 activities. The Section 8 Housing Choice Voucher program provided \$2,032,415 in vouchers to 458 families in the City of Coeur d'Alene.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City of Coeur d'Alene agreed to have the North Idaho Housing Coalition (NIHC) administer the Neighborhood Stabilization (NSP) funds. NIHC works in Kootenai County. Of the approximately 88 families assisted since 2009, 20 have been Coeur d'Alene residents. The City strongly supports the NIHC goals to help provide affordable and workforce housing. NIHC works with families that are LMI; approximately 30% of the total families assisted are at 50% of the median and below and 80% of the total families assisted are at 120% of the median and below. NIHC spent \$7,770,738 through 2013 in NSP funding throughout the Kootenai County area. Through the use of the NSP funding, NIHC works to acquire foreclosed homes and rehabilitates them as needed. The homes are then marketed to potential buyers that meet the NSP qualifications. NIHC assists qualified buyers with closing costs and mortgage reductions, based on need. Buyers obtain a mortgage loan through the lender of their choice and sale proceeds are returned to the NSP program managed by IHFA. NIHC requires participants to contribute a minimum of \$500 toward the housing purchase and to participate in credit counseling if needed. Participants also contribute to the community by donations of time through the Deeds of Distinction program. Several local non-profits have benefitted from over 400 hours of service, such as the Food Bank, St. Vincent de Paul, Family Promise, United Way, Special Olympics and numerous churches and schools. NIHC also received a \$1,800,000 HOME grant for 2014 to assist families with incomes at or below 80% of the area median income in purchasing a home. This program is similar to the NSP program (purchase, rehabilitation, and reselling) but is not limited to foreclosed properties. The City has a City Council member acting as a liaison that attends meetings with NIHC and will continue to concentrate on identifying new avenues for partnerships to expand on NIHC accomplishments. The City continues to consider all partnership opportunities that may arise with local and statewide agencies for affordable housing projects within the city limits of Coeur d'Alene for LMI residents.

Actions taken to provide assistance to troubled PHAs

The PHA has not been designated as troubled, and the City feels it would be redundant, expensive, and inefficient for the City to attempt to create a jurisdictional service separate from the current program. The likelihood of failure is unforeseeable; however, if the system were to fail, the City would work with

the State and local service organizations to determine the best method of forming a new system.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In 2011 an Analysis of Impediments to Fair Housing Choice (AI) included discussions on land use controls, zoning ordinances, building codes, and fees and charges. While this report is focused on fair housing it also provides valuable insight into affordable housing and the general housing climate in the City of Coeur d'Alene. The flexibility in the laws and awareness of housing issues by the leadership positions of the City assists in making the City both a desirable place to have and build affordable housing. The 2011 AI identifies no barriers in the community due to the above listed issues. The City has an even disbursement of residential, commercial, and industrial zoning with many areas of mixed use facilitating affordable housing near areas that offer jobs for the residents. Minimum lot sizes are among the lowest in the state, pocket residential has no lot size or setback minimums, and accessory dwelling units are allowed in all zoning districts with no special permits required; these are all identified as favorable conditions compared to industry accepted barriers. Investigation into tax policies, growth limitations, and policies affecting the return on investment also reveal no significant barriers. In fact, the City has an incentive program called the Density Bonus Incentive which allows downtown projects to use a larger footprint of the parcel than current code generally allows as long as new workforce housing is built as part of the project. The workforce housing can be located on the same site or somewhere within the downtown core and its immediate surrounding district.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City continues to work with local organizations such as St. Vincent de Paul, North Idaho Housing Coalition, IHFA, the Region I Homeless Coalition (aka Continuum of Care), and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow. While not funded with CDBG funds, the H.E.L.P. (Helping Empower Local People) Center is an excellent partner in this process. An innovative partnership lead by St. Vincent de Paul provides office space and basic operating functions in a one stop shop so that LMI persons can make inquiries and receive services ranging from employment searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is on-going and as flexible as possible (within the confines of established regulations) to address the conditions and circumstances relevant to Coeur d'Alene. Additionally, the City will continue to support warming shelters and the annual Project Homeless Connect events.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

All EMRAP applications that are mailed or handed to potential clients includes a “Protect Your Family From Lead in Your Home” pamphlet. The CDBG administrator also has a list of EPA approved and certified lead abatement contractor’s that can be used if needed.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's anti-poverty strategy recognizes that individuals and their situations differ; there are those individuals who are capable of being gainfully employed and those who are not. Persons with debilitating diseases, persons with disabilities, and frail elderly are often limited in their ability to generate household income through employment. On the other hand, full-time employment does not always provide sufficient income to lift a household out of poverty, and income assistance can become a disincentive to work. The City has committed to a number of strategies to help reduce poverty including partnerships with organizations such as Jobs Plus for job creation and Lake City Development Corporation for economic development to provide better opportunities within the community. Also, there have been improvements to infrastructure including sidewalk repair/replacement in LMI neighborhoods to revitalize them which assists in alleviating burdens allowing people to focus their efforts elsewhere. The City promotes workforce development and has been a strong supporter of the proposed education corridor, which will provide access for local residents to four institutions of higher learning (University of Idaho, North Idaho College, Lewis-Clark State College, Idaho State University). Additionally the Workforce Development Center offers job training and adult education opportunities beyond standardized secondary education. Providing services to at-risk-youth is another priority for the City. Coeur d'Alene is diligent in seeking the best childcare regulations and encouraging growth of the industry so that working families can find affordable childcare. The City supports the local Head Start agency and agrees that education is an important step in eliminating the cycle of poverty. The City is pleased to have been a partner in the project to construct the Kroc Community Center. The Center has exceeded anticipated enrollment several times over since its opening and has a sliding scale for fees, allowing low-to-moderate income families and individuals to benefit from the Center many programs at little or no cost. Because transportation costs can be a large portion of the personal budget, the City is a partner with the Coeur d'Alene Tribe and other local jurisdictions in a regional bus system, CityLink, which provides transportation free of charge. The City contributes approximately \$46,000 annually to the program. Mid-size buses, approximately 32 passengers, run established routes from the southernmost point of the Reservation on US Highway 95 to Coeur d'Alene, Hayden, Post Falls and Rathdrum. Three routes have been established, two in the urban areas, and a third (the rural route) which connects the populations centers with the regions to the south. CityLink buses are accessible by ramp for persons who are physically unable to enter by the stairs and equipped with bicycle racks for those are combining modes of transportation. Unfortunately, CityLink has experienced some budget cuts which has necessitated the reduction of some stops but the City has relayed the importance to the community of a stop close to the H.E.L.P. Center.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Coeur d'Alene is the lead agency for the CDBG funding. The City has established goals under their Consolidated Plan, and will work to integrate City planning, and projects with the related activities of other agencies in the area. Many of the activities to assist low/moderate income persons, special needs individuals, the homeless, and other disadvantaged groups in Coeur d'Alene and Kootenai County area are delivered through an assortment of well-established programs under the direction of established organizations and agencies such as Idaho Housing and Finance Association (IHFA) and the Disability Action Center. Newer programs such as the H.E.L.P. Center, Supportive Housing Program (SHP), Shelter Plus Care Program and Emergency Solutions Grant Program (ESG) are overseen by St. Vincent de Paul North Idaho, or other local not for profit organizations. The City's belief is that agencies such as IHFA, who has been acting as the regions public housing authority for many years, have a well-established, successful, and time-tested process in place to deliver needed services to the area. It is the City's position that programs which are meeting the requirements of the residents should be encouraged to request assistance when needed, and that the City's nominal resources can be best used to support the network of organizations and programs already in place.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Coeur d'Alene along with their administrator attends meetings on a regular basis to foster a communication network with these agencies and to remain informed regarding local and regional programs; these meetings include the Region 1 Homeless Coalition monthly meetings and the IHFA Quarterly Housing Roundtable meetings. The City provides support as appropriate and practical, including web postings, information on the City's CDATV local broadcast station, distribution of printed materials, consultations and other aid as requested.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City continued their efforts to further Fair Housing, including continued financial sponsorship, support in organizing events, and attendance at Fair Housing Training Workshops located in Coeur d'Alene and Spokane Valley, Washington. The City and their administrator attend at least two major Fair Housing training workshops per year that are sponsored in part by the City using CDBG funding and/or materials. During PY 2013 workshops were held and attended by at least one City employee and the City's CDBG administrator. The first workshop was held April 11, 2013 in Spokane Valley and was attended by at least 350 individuals including, Idaho and Washington CDBG program managers and administrators as well as members of various housing agencies that work with Section 8 and Rapid Rehousing of homeless in Washington and Idaho as well as area landlords and apartment managers. This was an all-day event sponsored by the City of Spokane, Spokane County, the Spokane Low Income Housing Consortium, the Northwest Fair Housing Alliance, the Spokane Housing Authority, HUD and the City of Coeur d'Alene. The second training workshop was held April 18, 2013 in the City of Coeur d'Alene's Public Library Community Room. This workshop was sponsored by the Intermountain Fair Housing Council and Idaho Legal Aid with the help of the City and HUD. This event was also well

attended and included City Employees, the CDBG administrator, Continuum of Care agencies and area landlords, apartment managers and property managers.

During PY 2014 the City plans to have a Housing Needs Assessment completed which will be used to help further Fair Housing Choices and Activities within the community with regards to the housing needs of its citizens as well as helping the City determine long term goals for LMI housing.

CR-40 - Monitoring 91.220 and 91.230

Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City uses the appropriate monitoring checklists for the individual projects to ensure that pertinent questions and concerns are addressed and documented. The City will continue to refine this process to be in line with HUD's expectations. Monitoring can vary by project and activity. The City communicates with Panhandle Area Council (PAC) on an almost weekly basis, either by phone or email, regarding program activities, compliance issues, and outreach actions. The City and PAC continue to meet on the 4th Thursday of each month to discuss overall program issues and to plan for future activities and requirements. Records maintained at PAC are open to the City and funding agencies. The City and PAC maintain records of meetings with grantees and sub-recipients, photographic records of projects as they are implemented, and meets with project participants during the planning, implementation, and closeout phases, as well as, on request should partners have questions, concerns or suggestions. The City feels monitoring is essential and can be used as a tool for outreach and public education. Communication (with documentation) is a key element of all projects undertaken through the City's Entitlement program. Questions and concerns are addressed as they arise, and when a programmatic issue is identified, actions to correct the item are incorporated into the overall communications and monitoring plan. Determining realistic schedules has been the most common issue to be addressed. Panhandle Area Council is always available to answer questions for grant recipients and assist to ensure timelines are realistic in nature, while meeting the City's expectations for timeliness. The City of Coeur d'Alene has instituted a comprehensive monitoring and technical assistance program designed to promote communication and accountability. The monitoring process consists of four components: 1) Pre-Assessment, 2) Desk Monitoring, 3) On-Site Monitoring, and 4) Ongoing Technical Assistance. Panhandle Area Council, as Administrators under the City of Coeur d'Alene's CDBG Entitlement Program, has added to their sub-recipient review process the HUD Exhibit Checklist K, OMB Circular A-133 Audits of States, Local, Governments, and Non-Profit Organizations. The Federal Audit Clearinghouse will be used to obtain audit and reporting information.

Citizen Participation Plan 91.105(d); 91.115(d)

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City strictly follows its Citizen Participation Plan. Public hearings are held during regularly-scheduled City Council Meetings and are conducted as needed or required. The City held multiple public hearings and forums for PY 2013 including; hearings for the Consolidated Plan, the Annual Action Plan, the PY 2012 CAPER and the PY 2013 Substantial Amendment. The City always encourages its citizens to attend these hearings and to log on to the City's website to view any current and past plans available. All

City Council meetings and public hearings are televised on CDA TV, channel 19 or they can view the archived recordings found on the City's website. The public comment period for the PY 2013 CAPER began June 2, 2014, with a legal advertisement in the Coeur d'Alene Press, and will be open until the public hearing scheduled to take place June 17, 2014. The public is encourage to attend the hearing and give comments regarding the CDBG program as a whole and the CAPER for PY 2013. All proposed actions under the Entitlement Program are reviewed for compliance under HUD regulations, specifically that they meet a national objective, constitute an eligible activity, and address one of the goals established by the City within its Consolidated Plan. The final CAPER will include any public comments received during this period or at the hearing.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Coeur d'Alene has not changed its goals and/or its objectives and have had no significant negative experiences effecting its CDBG program to date.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	61,239.90
02 ENTITLEMENT GRANT	297,298.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	358,537.90

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	192,021.20
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	192,021.20
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	48,071.07
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	240,092.27
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	118,445.63

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	106,833.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	85,188.20
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	192,021.20
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2012 PY: 2013 PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	192,021.20
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	192,021.20
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	297,298.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	297,298.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	48,071.07
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	15,282.65
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	14,753.72
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	48,600.00
42 ENTITLEMENT GRANT	297,298.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	297,298.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	16.35%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	2	105	Homestead Acquisition	01	LMH	\$106,833.00
Total						\$106,833.00

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	4	83	5616821	Harrison Avenue Sidewalks	03L	LMA	\$14,560.29
2012	4	118	5616821	Foster Sidewalk Government Way to 4th B	03L	LMA	\$12,132.71
2012	5	97	5554681	3700 N. Sherwood Drive	14A	LMH	\$1,295.00
2012	5	98	5554681	2352 W. Plymouth Circle	14A	LMH	\$4,330.00
2012	5	99	5586389	2626 N. 12th Street	14A	LMH	\$1,748.55
2012	5	100	5599348	5380 N. Pinegrove Drive	14A	LMH	\$5,000.00
2012	5	101	5586389	508 E. Annie Ave.	14A	LMH	\$3,457.65
2012	5	110	5612784	1147 W Shane Drive	14A	LMH	\$3,961.98
2013	1	102	5600731	2223 W Westminster Ave	14A	LMH	\$620.00
2013	1	106	5612790	552 W Lake City Lane	14A	LMH	\$2,130.00
2013	1	107	5614941	540 W Lake City Lane	14A	LMH	\$1,970.00
2013	1	108	5614941	721 James Ave	14A	LMH	\$1,605.00
2013	1	109	5612782	1147 W Shane Drive	14A	LMH	\$1,038.02
2013	1	111	5612782	1306 E Pennsylvania Avenue	14A	LMH	\$1,800.00
2013	1	112	5622404	1614 W Marlborough Avenue	14A	LMH	\$2,010.00
2013	1	113	5627202	1202 E Harrison Avenue	14A	LMH	\$5,000.00
2013	1	115	5622404	1737 W Yorkshire Avenue	14A	LMH	\$950.00
2013	1	116	5614940	1311 Pennsylvania Avenue	14A	LMH	\$2,380.00
2013	1	117	5614940	488 Max Loop	14A	LMH	\$3,147.00
2013	1	119	5635388	1790 April Elaine Avenue	14A	LMH	\$5,000.00
2013	1	120	5627202	2192 W. Yorkshire Avenue	14A	LMH	\$2,850.00
2013	1	121	5622404	410 E. Hattie Avenue	14A	LMH	\$3,276.00
2013	1	123	5666831	2286 W. Yorkshire Ave.	14A	LMH	\$900.00
2013	1	124	5666831	1015 E. Mullan Avenue	14A	LMH	\$875.00
2013	1	125	5666831	1750 W. Marlborough Avenue	14A	LMH	\$3,151.00
Total						\$85,188.20	

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Report returned no data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	1	80	5586388	General Administration	21A		\$876.11
2012	1	80	5614944	General Administration	21A		\$233.98
2012	1	80	5615613	General Administration	21A		\$647.48
2012	1	80	5642937	General Administration	21A		\$746.10
2012	1	80	5666836	General Administration	21A		\$475.00
2012	1	80	5667012	General Administration	21A		\$92.40
2012	2	81	5554681	PAC Administration	21A		\$11,250.00
2013	5	103	5600731	PAC Admin	21A		\$11,250.00
2013	5	103	5612790	PAC Admin	21A		\$11,250.00

Part II: Contracts Awarded

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$
B. Total dollar amount of contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Form HUD-60002, **Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.**

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts, which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.* A recipient of Section 3 covered assistance shall submit one copy of this report to HUD Headquarters, Office of Fair Housing and Equal Opportunity. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

- HUD Field Office: Enter the Field Office name .
1. Recipient: Enter the name and address of the recipient submitting this report.
 2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
 3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
 - 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
 6. Reporting Period: Indicate the time period (months and year) this report covers.
 7. Date Report Submitted: Enter the appropriate date.

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

Part I: Employment and Training Opportunities

Column A: Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

Column B: (Mandatory Field) Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column C: (Mandatory Field) Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column D: Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

Column E: Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

Column F: (Mandatory Field) Enter the number of Section 3 residents that were trained in connection with this award.

Part II: Contract Opportunities

Block 1: Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Part III: Summary of Efforts – Self -explanatory

Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

Contract and Subcontract Activity

U.S. Department of Housing and Urban Development

OMB Approval No.: 2577-0088

OMB Approval No.: 2502-0355

Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The Information is voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB Control Number.

Executive Orders dated July 14, 1983, directs the Minority Business Development Plans shall be developed by each Federal Agency and the these annual plans shall establish minority business development objectives. The information is used by HUD to monitor and evaluate MBE activities against the total program activity and the designated minority business enterprise (MBE) goals. The Department requires the information to provide guidance and oversight for programs for the development of minority business enterprise concerning Minority Business Development. If the information is not collected HUD would not be able to establish meaningful MBE goals nor evaluate MBE performance against these goals.

Privacy Act Notice = The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the Information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and regulation. It will not be disclosed or relesead outside the United States Department of Housing and Urban Development without your consent, except as required or permitted by Law.

1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency	Check if:	2. Location (City, State Zip Code)
	<input type="checkbox"/> PH	
City of Coeur d'Alene, Idaho	<input type="checkbox"/> IH	710 E. Mullan Avenue, Coeur d'Alene, ID 83814
	<input type="checkbox"/> CPD	
	<input type="checkbox"/> Housing	

3a. Name of Contact Person Renata McLeod	3b. Phone Number (Including Area Code) (208) 666-5741	4. Reporting Period <input checked="" type="checkbox"/> Oct. 1 - Sept. 30 (Annual -FY)	5. Program Code (Not applicable for CPD programs.) See explanation of Codes at bottom of Page Use a separate sheet for each program code.	6. Date Submitted to Field Office May 30, 2014
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Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontact 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.				
									Name	Street	City	State	Zip
B-13-MC-16-0007	45,000.00	6	1	No	82-0303883	N		N	Panhandle Area Council, Inc.	11100 N. Airport Drive	Hayden	ID	83835

- | | | |
|---|---|---|
| <p>7c: Type of Trade Codes:</p> <p>CPD:
 1 = New Construction
 2 = Education/Training
 3 = Other</p> <p>Housing/Public Housing:
 1 = New Construction
 2 = Substantial Rehab.
 3 = Repair
 4 = Service
 5 = Project Mangt.</p> | <p>7d: Racial/Ethnic Codes:</p> <p>1 = White Americans
 2 = Black Americans
 3 = Native Americans
 4 = Hispanic Americans
 5 = Asian/Pacific Americans
 6 = Hasidic Jews</p> | <p>5: Program Codes (Complete for Housing and Public and Indian Housing programs only):</p> <p>1 = All Insured, including Section8
 2= Flexible Subsidy
 3 = Section 8 Noninsured, Non-HFDA
 4 = Insured (Management)</p> <p>5 = Section 202
 6 = HUD-Held (Management)
 7 = Public/India Housing
 8 = Section 811</p> |
|---|---|---|